

1. Basic Info
  - 1.1. Subject Code
  - 1.2. Number
  - 1.3. Title
  - 1.4. Banner Title
- P. Proposal Details
  1. Fast Track
  2. Proposal Rationale
  5. Other Affected Course(s) And Program(s)
  6. Proposal Affects Other Departments/Programs
  7. Proposal Impact(s) – Program
  8. Proposal Impact(s) – Resources
  9. What Experiential or Professional Preparation is Required to Teach This Course?
  10. Does the College Have Full-Time Faculty Who Meet These Requirements?
2. General Information
  1. Catalog Description
  3. Display in Catalog
  4. Credit Options
  6. Grading Options
  7. Contact hours Per week
  8. Department
  9. Review Date (Academic Year)
  10. Schedule Types
3. Requisite Information
  1. Prerequisite(s)
4. Content
  1. Course Content
  2. Learning Outcomes
  3. Justify the level or proposed course
  4. What evidence exists that the course is taught so that skills are built on what has been learned in the course (or in a previous course) and will lead to what will be learned in a future course?
  5. Method of Instruction
5. Distance Education
  1. What methods will be employed to ensure timely and effective interaction between faculty and students and student to student? What technological skills will students need to succeed in this course? How will the instructor execute and ensure the rigor and breadth of the course through electronic delivery?
  2. What type of academic support and technology training will be required to ensure pedagogical development of the instructor for this course?
  3. How will specific technology be integrated into the course, and how will its use be appropriate to the nature and objectives of the course?